Adeola Pollard

#2 Carter’s Lane

Evan's Street

Curepe

July 15th 2017

The Human Resource

Massy Stores

Wrightson Road

Port of Spain

Dear Sir/Madam,

I wish to be considered for a position within your organization commensurable with my skills and experience.

I am eager to bring to your organization the customer service and marketing skills that I have gained over the last ten years as a Recruiting Officer and Claims Supervisor. I have also worked in the accounts field as a Payroll , Receivable and Cashier Supervisor. I am a current Acca student level 2

I strongly believe in building and maintaining high service standards and have a passion for working with people.

Please find enclosed a copy of my resume.

I welcome the opportunity to attend an interview at your convenience and to further discuss how my skills can benefit the Messy Stores family.

Yours sincerely,

Adeola Pollard